



# FAJARBARU PROPERTIES SDN. BHD. (851265-T)

(Fajarbaru Builder Group of Companies)

No. 59, Jalan SS 6/12, Kelana Jaya, 47301 Petaling Jaya, Selangor Darul Ehsan.  
Tel: 603-7806 1199 (Hunting Line) Fax: 603-7805 4462 Website: www.fb.com.my

Our Ref :

To: Our valued customer and/or potential customer

Date :

Dear Sir / Madam,

## NOTICE PURSUANT TO THE PERSONAL DATA PROTECTION ACT 2010

This Notice is issued by us, **Fajarbaru Properties Sdn Bhd** in compliance with the Personal Data Protection Act 2010 and the rules and regulations prescribed and/or to be prescribed thereunder from time to time [collectively called the "Act"] to you as our valued customer and/or potential customer in seeking your kind consent to enable us to collect, use and/or process your personal data which is given by you and/or obtained by us in the course of our mutual dealings.

### 1. Developer

Our Property Development Division under the group consists of the following companies and any other companies that may from time to time form part of the Property Development Division under the Fajarbaru Properties Sdn Bhd (a wholly owned subsidiary of Fajarbaru Builder Group Bhd) group of companies:-

Renowaja Sdn Bhd                      Company Registration No. 820729-W

Wajatex Sdn Bhd                      Company Registration No. 379050-M

Fajarbaru Land Sdn Bhd              Company Registration No. 344800-A

### 2. Personal Data

Your personal data to be collected, used and/or processed by us includes the following:-

- i) Name, NRIC/Passport No, age & date of birth;
- ii) Nationality, race & gender;
- iii) Contact details including address(es), telephone/fax/handphone numbers & email address(es);
- iv) Marital status, details of spouse/children;
- v) Job/profession particulars including name and address of company, title/position & income range;
- vi) Financial and legal status including winding up and bankruptcy;
- vii) Such other information as we may require in our ordinary course of business and dealings.

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## 3. Purpose

Our purpose for collecting, using and/or processing your personal data includes the following:-

- i) To prepare and/or enter into the relevant sale and purchase agreement and/or any other agreements or contracts with you;
- ii) To establish a contractual, business and/or commercial relationship with you;
- iii) To fulfill, facilitate, undertake and/or perform our roles, responsibilities and comply with such terms and conditions under the relevant sale and purchase agreement and/or any other agreements or contracts;
- iv) To be able to communicate and correspond with you;
- v) To issue notices and letters to you;
- vi) To assist you in obtaining bank and/or financial facilities;
- vii) To conduct such surveys to help improve our services and products;
- viii) To send you invitation to our launches, promotional materials, events, newsletters and updates;
- ix) For our administrative and office use and records;
- x) For such other purpose forming part of our ordinary course of business and dealings.

## 4. Source

We may obtain your personal data from the following sources:-

- i) Directly from you and/or authorized representative;
- ii) Agreements, contracts, booking forms, application form and other documents that you shall have signed and/or provided to us and/or which we have access hereto;
- iii) Our holding, subsidiary and/or related/affiliated companies and/or contractors or business partners having records of your personal data;
- iv) Our lawyers, auditors, accountants, consultants, bankers and/or any other parties in which we have dealings with;
- v) Other legal means and/or searches from the relevant governing authorities/ bodies/ agencies and/ or credit reporting agencies and/or other bodies/ agencies which are legally allowed to collect, use and/or process your personal data.

## 5. Right Of Access

You may at any time request access to your personal data kept by us and/or to make any correction thereto. If you have any inquiry or complaint, you can contact us as follows:-

Department : Marketing And Sales Department  
Address : No, 59, Jalan SS 6/12, Kelana Jaya, 47301 Petaling Jaya, Selangor.  
Tel No : 03-7806 1199  
Fax No : 03-7805 462  
Email Address : marketing@fb.com.my  
Person To :  
Contact

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## 6. Disclosure To Third Parties

While we maintain strict confidentiality policy on your personal data, we are however allowed to disclose your personal data to the following parties:-

- i) Our lawyers, auditors, accountants, consultants and bankers;
- ii) Our holding, subsidiary and/or related/affiliated companies and/or contractors, business partners or service providers and/or any other parties in which we have dealings with which are necessary to fulfill the purpose as stated in Section 3 above;
- iii) Relevant governing authorities/bodies/agencies and/or credit reporting agencies and/or other bodies/agencies which are legally allowed to collect, use and/or process your personal data.

## 7. Choices And Means To limit Processing of Personal Data

Subject to Section 8 below, you have the right to limit the processing of your personal data, including the extent of the personal data that you allow us to collect, use and/or process but subject to such rights and restrictions as prescribed under the Act. You may at any time by notice in writing to us subject to the said rights and restrictions, proceed to retract, withdraw, limit and/or amend in whole or in part any of your personal data and/or the consent that you have granted to us in respect of the collection, use and/or processing of your personal data.

## 8. Consequences In Failing To Supply Personal Data

All personal data supplied by you to us shall be wholly voluntarily on your part. However, you are advised that for the purpose of enabling us to enter into the relevant sale and purchase agreement and/or any other agreements or contracts with you, we will need some of your personal data. Further, without the sufficiency of your personal data, we may be unable to effectively fulfill, facilitate, undertake and/or perform some of our roles and responsibilities or comply with such terms and conditions under the relevant sale and purchase agreement and/or any other agreements or contracts and in which event, we shall not be liable for the said inability. Further, we may be unable to perform or achieve the purposes as set out in Section 3 above.

## 9. Protection Of Personal Data

We will keep and process your personal data in a secured manner with the appropriate Privacy Policy in place. We will take such procedures and measures as shall be reasonable and practical under the Act to prevent any unauthorized use, access or illegal processing of your personal data. You may obtain a copy of our Privacy Policy from our Sales & Marketing Department.

## 10. Liability

Our liability towards you and/or any person or party for any wrongful and/or negligent act or omission is limited to that specifically prescribed under the Act.

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## **11. Modifications**

We reserve the right to amend and/or modify any part of this Notice and/or our Privacy Policy from time to time.

Kindly sign on the Consent Form annexed to this Notice to signify your consent to enable us to collect, use and/or process your personal data.

Thank you.

Yours faithfully,

**FAJARBARU PROPERTIES SDN. BHD.**

THIS IS A COMPUTER GENERATED LETTER, NO SIGNATURE IS REQUIRED.